

# Trainee for our Investment Funds team (6 months internship)

## The team

The Norton Rose Fulbright Luxembourg office, which has been set up in June 2017, consists of a dynamic and enthusiastic team working closely with our 50 offices globally, and offers employees and associates the opportunity to play an integral part in consolidating the office's presence within the Luxembourg market. Our team is made up of experienced and multilingual lawyers with extensive knowledge of the Luxembourg legal and regulatory environment and covers the firm's core practices, including corporate/M&A, investment funds, banking and finance, real estate, employment, litigation and cross-border tax planning. Availability, quality and responsiveness are the hallmarks of our team.

## The internship

As part of the proposed internship, the successful candidate will be required to:

- assist the team in the daily management of its matters,
- conduct legal research,
- draft legal consultations, contracts and other legal documents, whether in English or French,
- liaising with local authorities or service providers, and
- contribute to the preparation of internal and external presentations as well as to know-how internal projects.

## Education and Skills Required

- Master's degree in law (first state exam in Germany, Master 2 from Belgium, Luxembourg or France) and ideally completed by a post-graduate degree in business law, business administration or finance (Ecole de commerce, LLM, MBA or similar)
- Fluency in English and French with German being an asset
- Willingness to learn in a dynamic and fast growing team
- Ability to communicate effectively with others both verbally and in writing

## Diversity and Inclusion

At Norton Rose Fulbright we value difference and promote a culture of respect for each individual. We encourage workforce diversity in all aspects and at all levels and in doing so create an environment where everyone can realise their full potential and career ambitions on the basis of merit and skill.

If you are unable to apply for a position online or require any reasonable adjustments during the recruitment process, please contact our Recruitment team on [Luxembourg.Jobs@nortonrosefulbright.com](mailto:Luxembourg.Jobs@nortonrosefulbright.com)

We want to support your application as best we can. For that reason, we operate a Guaranteed Interview Scheme (GIS). This means that applicants with a disability need only meet the minimum qualifying criteria for a role to qualify for an interview under the scheme.

To find out more about Diversity and Inclusion at Norton Rose Fulbright please click on the following link <https://www.nortonrosefulbright.com/en-gb/about/diversity-and-inclusion>

If you have any questions during the recruitment process, please contact:  
Hanane Gaouir, Human Resources, at: [Luxembourg.Jobs@nortonrosefulbright.com](mailto:Luxembourg.Jobs@nortonrosefulbright.com)

## **Norton Rose Fulbright**

Norton Rose Fulbright is a global legal practice. We provide the world's pre-eminent corporations and financial institutions with a full business law service. We have more than 4,000 lawyers based in over 50 cities across Europe, the United States, Canada, Latin America, Asia, Australia, Africa, the Middle East and Central Asia. Recognized for our industry focus, we are strong across all the key industry sectors: financial institutions; energy; infrastructure, mining and commodities; transport; technology and innovation; and life sciences and healthcare.

Wherever we are, we operate in accordance with our global business principles of quality, unity and integrity. We aim to provide the highest possible standard of legal service in each of our offices and to maintain that level of quality at every point of contact.

### **Law around the world**

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