

Join our team!

Will you be the Compliance Officer (M/F/X) we are looking for?

If you want...

- ✓ **to be a part of a work family with exciting people?**
- ✓ **your opinion and feedback be valued?**
- ✓ **to be challenged to grow and improve?**
- ✓ **work for renowned clients?**

... you have come to the right place @ Brouxel & Rabia Luxembourg Law Firm!

WHO ARE WE?

Brouxel & Rabia Luxembourg Law Firm ("B&R") is an independent full-service business law firm, ventured by two of the most successful lawyers in Luxembourg, François BROUXEL & Samia RABIA.

The firm is known for its unwavering commitment to delivering high-quality legal services to a diverse clientele base from around the world.

With a team of experienced and dedicated lawyers, B&R offers a comprehensive range of legal solutions (Corporate law, Investment funds, Real estate, M&A, Private equity, Tax, Banking & Finance, Dispute resolution, Regulatory matters, etc.) ensuring that clients receive expert guidance tailored to their needs.

For more information, do not hesitate to visit our website: www.brouxelrabia.lu

WHAT PROFILE SHOULD OUR NEW COLLEAGUE HAVE?

As a Compliance Officer, you will be responsible for the firm's compliance with AML obligations and making sure the firm operates at a high standard in this respect.

YOUR RESPONSIBILITIES

- Performing initial and ongoing AML due diligence on clients, and liaising with clients to collect the required KYC documentation.
- Conducting risk assessments on business relationships and advising lawyers on possible AML risks.
- Preparing and recording KYC files and reports.
- Verifying that the firm maintains up-to-date AML internal policies, controls, and procedures (including reviewing the firm's policies and developing compliance programs).
- Performing an annual risk valuation.
- Monitoring the operational processes according to the internal procedures.
- Updating the lawyers on regulatory environment changes.
- Preparing internal training supporting documentation and providing annual internal training.
- Follow regular training on KYC/AML matters.



YOUR PROFILE

- Integrity and professional ethics.
- Knowledge of legal requirements and controls.
- Familiarity with industry practices and professional standards.
- Minimum of 3 to 5 years of experience in the AML regulatory environment
- Proven experience as a Compliance Officer.
- Ability to work on an autonomous basis.
- Attention to detail.
- Fluent in French and English.
- Any KYC certification is a plus.

WHY APPLY TO B&R?

B&R offers you:

- A challenging role
- A culture of feedback, knowledge sharing, continuous training and career development combined with the proximity of a mid-size law firm where the quality of the workplace and the human relationship are one of our primary concerns
- A multicultural environment where we promote diversity
- An attractive remuneration package (including bonus payments and salary increases)
- An ideal office location close to the city center and the station, with easy access to the tramway

OUR RECRUITMENT PROCESS

Candidates may submit their application by email to: welcome@brouxelrabia.lu



BUSINESS
MINDED



MAKING A
DIFFERENCE



FORWARD
THINKING



SUSTAINABLE



ETHICAL AND
RESPONSIBLE

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