

# Job Specification

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| <b>Job Title:</b><br>Counsel, Investment Funds (part-time 80% is possible)  |  |
| <b>Location:</b> Luxembourg   | <b>Reports To:</b> Partner, Investment funds |
| <b>Direct Reports:</b> No   | <b>Travel Required:</b> Occasional           |
| <b>Working Pattern:</b> Full Time   | <b>Contract Type:</b> Permanent              |
| <p><b>Role Purpose:</b></p> <p>Our global investment funds practice is proud to be one of a handful of law firms which has a truly global platform with offices in key funds jurisdictions, including Luxembourg, Paris, Munich, New York, Hong Kong and London.</p> <p>In Luxembourg, the investment funds practice is one of our core practices. We are a full-service practice providing legal advice on all aspects of investment funds and asset management. Our fast-growing Investment Funds team advises fund initiators and managers, banks and other key industry participants on international fund projects, with a special focus on Real Estate, Private Equity, Debt Funds, Infrastructure and Venture Capital.</p> <p>We have managed to position ourselves as lead counsel for major fund managers and we play an active role at facilitating their cross-border fund raising and investment activities. Looking at the way we approach matters, we are known for being pragmatic, entrepreneurial and proactive. Another key differentiator is the way our Firm values positively impact the way we act together with our colleagues, our clients and peers. We have a purpose driven approach and we actively listen and connect with our people, market and clients to design the best solutions to their needs. Anchored in our world and welcoming its changes, we are approachable and have a growth mindset.</p> <p>You will advise on a diverse range of matters and sectors on a broad spectrum of aspects of investment funds, including the structuring, establishment and promotion of regulated and unregulated vehicles, their fundraising, carry structures and their relationships with counterparts and service providers. You will assist on day-to day operational and regulatory matters of investment funds and management companies.</p> <p>You are a collaborative, inclusive and commercially minded person, keen to build effective relationships with clients and with the other DLA Offices and develop your own network of internal and external contacts.</p> <p>You will contribute to the growth of a professional, enthusiastic, collaborative and client-oriented team and you will find the support to develop your own career.</p> <p>Will you add your skills to our Luxembourg team? Please contact Loubna Ajjan at <a href="mailto:Loubna.ajjan@dlapiper.com">Loubna.ajjan@dlapiper.com</a></p> |  |
| <p><b>Key areas of responsibility:</b></p> <p>The successful candidate will have a broad diet of legal work and advise clients about the full spectrum of investment funds, all major investment strategies and all stages of an investment fund's life cycle. Our areas of focus include:</p> <ul style="list-style-type: none"> <li>• Structuring, establishment and marketing of regulated and unregulated investment funds of all types;</li> <li>• Structuring and setting-up of Luxembourg Alternative Investment Fund Managers and asset management entities;</li> <li>• Structuring and establishment of carried interest vehicles;</li> <li>• Review, drafting and/or negotiation of contractual relationships with investment funds' managers, advisors and service providers;</li> <li>• Conducting and advising on regulatory processes with the financial supervisory authorities;</li> <li>• Conducting investors' review and negotiation of the terms of their investments in Luxembourg or foreign investment funds; and</li> <li>• Resolution of disputes between managers and their service providers, and between managers and investors (from either perspective).</li> </ul>   |  |

### Skills, experience and characteristics:

The successful candidate will have the following experience and qualifications:

- Master's degree in Law - admission to the Luxembourg Bar or any other European Bar would be an advantage
- Significant experience advising a range of clients on all types of investment funds
- Prior experience advising on global investment funds and working across multiple jurisdictions
- Being collaborative, inclusive and approachable with strong values and a purpose driven mindset
- Experience of leading matters and building client relationships. An entrepreneurial approach is very much encouraged at all levels within the firm so candidates will need to demonstrate a business-oriented mindset
- A proven track record of advising both sponsors and fund managers on fund formation
- Able to build and develop trusting and effective relationships, internally and externally
- Extensive experience of negotiating fund and private equity investments in emerging and frontier markets
- Commercially astute and stays current on key legal and business news
- Excellent skills in communication, client relations, and team-working
- English and a good command of French and/or German and/or Luxembourgish would be a plus

### DLA Piper Luxembourg

DLA Piper Luxembourg is a multi-lingual, culturally sensitive, young, dynamic and growing team. We enjoy the benefits of a global law firm, with the advantages of a human-sized office in Luxembourg. Our team has a wealth of expertise on investment funds, corporate, M&A, banking, finance, capital markets, tax, and intellectual property and technology.

We advise international clients on cross border deals to enable them to take the fullest advantage of the wide-ranging toolbox of investment vehicles offered by Luxembourg as the leading investment centre in Europe.

### The Firm

DLA Piper is a global law firm with lawyers located in more than 40 countries throughout the Americas, Europe, the Middle East, Africa and Asia Pacific. Our global reach ensures that we can help businesses with their legal needs anywhere in the world. We strive to be the leading global business law firm by delivering quality, service excellence and value to our clients and offering practical and innovative legal solutions to help them succeed. Our clients range from multinational, Global 1000, and Fortune 500 enterprises to emerging companies developing industry-leading technologies, as well as government and public sector bodies.

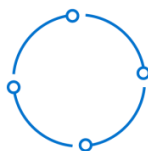
### Our Values

In everything we do connect with our People, our Clients and our Communities, we live by these values:



#### Be Supportive.

We care about others, value diversity and act thoughtfully.



#### Be Collaborative.

We give, we share and we join in.



#### Be Bold.

We stand tall and challenge ourselves to think big.



#### Be Exceptional.

We exceed standards and expectations.

### Diversity and Inclusion

At DLA Piper we are working hard to ensure that our talent pool is diverse. For us, diversity isn't just about visible differences, it's the unique blend of talents, skills, experiences and perspectives that makes each of us an individual. We know it's crucial to have a culture and environment where those differences are genuinely valued and that's why we strive to be a business where everyone can thrive, develop and succeed based on their talent. Our aim is to build an inclusive and supportive culture where all our people feel they belong and can achieve their best.

**Agile Working**

We recognise that people have responsibilities and interests outside of their career and that as a business, we all benefit from working flexibly. That's why we are open to discussing with candidates the different ways in which we are able to support requests for agile working arrangements.

**Pre-Engagement Screening**

In the event that we make an offer to you, and where local legislation permits, we may conduct pre-engagement screening checks that may include but are not limited to your professional and academic qualifications, your eligibility to work in the relevant jurisdiction, any criminal records, your financial stability and references from previous employers.